

**NOTICE OF A PUBLIC OPEN
FORUM MEETING**

A public open forum based on '**Business Enterprise, Economy and Worklessness**' themed discussion will be held prior to the Area Committee meeting between 4.00 p.m. and 5.00 p.m. at Premier Farnells Plc., 150 Armley Road, Leeds LS12 2QQ

WEST (INNER) AREA COMMITTEE

**Meeting to be held at Premier Farnells Plc,
150 Armley Road, Leeds LS12 2QQ on
Thursday, 11th December, 2008 at 5.00 p.m.**

MEMBERSHIP

Councillors

J Harper	- Armley
A Lowe	- Armley
J McKenna	- Armley
D Atkinson	- Bramley and Stanningley
T Hanley	- Bramley and Stanningley
N Taggart	- Bramley and Stanningley

Co-opted Members

Hazel Boutle	- Armley Forum
Stephen McBarron	- Bramley & Stanningley Community Forum
Morgan Pugh	- Armley Forum

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

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1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p>APOLOGIES FOR ABSENCE</p>	
3			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

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4			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
5			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
6			<p>OPEN FORUM / COMMUNITY FORUMS</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>It is also intended to submit under this item for information/discussion purposes the minutes of the local community forum meetings. The following Sets of minutes are enclosed:</p> <p>(a) Armley Community Forum meeting held on 21st October 2008.</p>	1 - 4
7			<p>MINUTES OF THE MEETING HELD ON 23RD OCTOBER 2008 AND MATTERS ARISING</p> <p>To confirm as a correct record the attached minutes of the meeting held on 23rd October 2008 and any matters arising from those minutes.</p>	5 - 14

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8	Armley; Bramley and Stanningley;		<p>'I LOVE WEST LEEDS' EVALUATION REPORT</p> <p>To consider a report by the West Leeds Area Manager informing Members of the outcomes following the evaluation of the 'I Love West Leeds' festival for 2008.</p> <p>(Executive Function)</p>	15 - 18
9	Armley; Bramley and Stanningley;		<p>INNER WEST AREA COMMITTEE WELL-BEING FUND UPDATE</p> <p>To consider a report by the Director of Environment & Neighbourhoods to update Members on the current amount of capital and revenue funding committed and available via the Area Committee Well-Being Budget for wards in the Inner West area. The report also seeks approval for new and continuing projects commissioned by the Area Management Team.</p> <p>(Executive Function)</p>	19 - 48
10	Armley; Bramley and Stanningley;		<p>AREA MANAGER'S REPORT</p> <p>To consider a report by the Director of Environment and Neighbourhoods informing Members of progress on a number of projects in Inner West Leeds as determined by the Area Delivery Plan 2008/2011, which is in turn governed by the Area Committees functions and roles as agreed by Executive Board in July 2008.</p> <p>(Executive Function)</p>	49 - 56
11	Armley; Bramley and Stanningley;		<p>COMMUNITY SAFETY ISSUES</p> <p>To consider a report by the West North West Area Manager introducing Inspector Bownass from West Yorkshire Police who will give an update on Community Safety issues in Inner West Leeds over the past eight weeks.</p> <p>(Executive Function)</p>	57 - 58

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12	Armley; Bramley and Stanningley;		<p>EARLY YEARS CAPITAL ALLOCATIONS 2008/2011</p> <p>To consider a report by the Childcare Strategy Implementation Manager informing Members on the capital funding allocations for 2008/2011 that will support the implementation in the Inner West area on the 10 Year Strategy for Childcare and the statutory duties under the subsequent Childcare Act 2006.</p> <p>(Executive Function)</p>	59 - 64
13	Armley; Bramley and Stanningley;		<p>WEST LEEDS ENTERPRISE CENTRE - PROGRESS REPORT PHASE 1</p> <p>To note a report of the West North West Area Manager informing Members of progress with the pilot Enterprise Centre at the CUBIC Business Centre on Stanningley Road, Bramley, Leeds.</p> <p>(Council Function)</p>	65 - 68
14	Armley; Bramley and Stanningley;		<p>WEST LEEDS ENTERPRISE CENTRE - PROGRESS REPORT PHASE 2</p> <p>To consider a report by the West North West Area Manager informing Members of progress with the current funding bid for Local Enterprise Growth Initiative together with European Regional Development Fund (ERDF) in order to deliver a West Leeds Enterprise Centre (Phase 2) which will be a permanent focus for the development of local enterprise in the area.</p> <p>(Council Function)</p>	69 - 72

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15	Armley; Bramley and Stanningley;		<p>COMMUNITY ENGAGEMENT</p> <p>To consider a report by the Director of Environment and Neighbourhoods outlining proposals for community engagement in Inner West Leeds and describes how the Area Committee could engage and involve local residents, enabling them to help shape future Area Committee priorities.</p> <p>(Executive Function)</p>	73 - 82
16	All Wards		<p>REVISED CHILDREN'S SERVICES ARRANGEMENTS FOR MORE EFFECTIVE LOCALITY WORKING WITH FAMILIES</p> <p>To consider a report by the Director of Children's Services providing an overview of the evolution of locality children's trust arrangements and to inform the Area Committee of developments in recent months, confirm the direction of travel for revised arrangements, and seeks Member involvement in ensuring that priorities and actions are relevant and delivered by the Leadership Teams.</p> <p>(Council Function)</p>	83 - 100
17	All Wards		<p>INNER WEST CHILDREN'S AND YOUNG PEOPLE PLAN PRIORITIES</p> <p>To consider a report by the Director of Children's Services outlining the draft city-wide Children's and Young People's Plan (CYPP) framework and priorities and to seek the involvement of the Area Committee in identifying local priorities for children and young people to drive the work of Children's services in this Area Committee area.</p> <p>(Council Function)</p>	101 - 104

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18			<p>DATE, TIME AND VENUE OF NEXT MEETING</p> <p>Thursday, 12th February 2009 at 5.00 p.m. (Venue to be considered).</p> <p>MAP TO TODAY'S MEETING</p> <p>(Map of Venue – Premier Farnells Plc., 150 Armley Road, Leeds LS12 2QQ Attached).</p>	105 - 106